

Villas of Babcock (Summerwind) HOA Board
Organizational Meeting Minutes

June 15, 2016

I. Call to order

Melissa Martinez-Carrasco called to order a regular meeting of the Villas of Babcock (Summerwind) HOA Board at 705pm on June 15, 2016.

II. Roll call

The following directors/officers were available at the meeting: Angela Casas, Haydee Guzman, Melissa Martinez-Carrasco, and Karen Mueller.

III. Secretary's Report

Melissa Martinez-Carrasco indicated meeting minutes were outstanding for May 7th and turned the floor over to the Secretary, Angela Casas. Angela requested to table the item as minutes were not yet completed

IV. Old Business

None

V. New Business

1. Elections

Karen Mueller nominated Melissa Martinez-Carrasco for President. Angela seconded. Motion carried.

Melissa Martinez-Carrasco nominated Melissa Martinez-Carrasco for Vice President. Angela seconded. Motion carried

Haydee Guzman nominated Karen Mueller for Treasurer. Melissa Martinez-Carrasco seconded. Motion carried

Melissa Martinez-Carrasco nominated Angela Casas for Secretary. Haydee Guzman seconded. Motion carried.

Melissa Martinez-Carrasco nominated Martin Salazar for Assistant Treasurer. Karen Mueller seconded. Motion carried.

Karen Mueller nominated Haydee Guzman for Assistant Secretary. Angela Casas seconded. Motion carried.

Melissa Martinez-Carrasco nominated Karen Mueller for 2nd Assistant Secretary. Haydee Guzman seconded. Motion carried

Summary:

Melissa Martinez-Carrasco-President

Martin Salazar -Vice President

Karen Mueller - Treasurer

Martin – Assistant Treasurer

Angela Casas – Secretary

Haydee Guzman – Assistant Secretary

Karen Mueller – 2nd Assistant Secretary

VI. Next BOD Meeting

Melissa Martinez-Carrasco questioned if we were ready to have a meeting with Trio Property Management. Karen reminded BOD that at Annual Meeting we promised members to have a Budget posted by June 30th. Trio had indicated to Melissa that they prefer to start a budget from scratch. Angela suggested we just do the budget July-December. Karen reminded BOD that her and Martin had already suggested a proposed budget to board for July-December via email a week prior. Melissa suggested submit the budget prepared to Trio, and we can answer questions/make amendments at their suggestions as needed. BOD agreed to send proposed budget to Trio.

Melissa questioned if a BOD meeting was needed to officially approve the budget prior to posting. Karen reminded the BOD that it was also promised at the Annual Meeting to post a process for BOD required response times by June 30th. BOD agreed a meeting was needed. Meeting was slated for June 27th at 7pm at Prue Substation.

VII. Adjournment

Meeting adjourned the meeting at 718p.

Minutes submitted by: Karen L. Mueller, 2nd Assistant Secretary